



**CANADIAN KENNEL CLUB FOUNDATION/ FONDATION DU CLUB CANIN CANADIEN**

**MINUTES**

**2011 ANNUAL GENERAL MEETING**

The third Annual General Meeting of the Canadian Kennel Club Foundation was held on March 13, 2011 in Etobicoke, Ontario. There were 10 members and guests in attendance including the Board members shown below.

Attending:

|                                |                                     |
|--------------------------------|-------------------------------------|
| Charles Simonds, President     | Lee Steeves, Chair of the CKC Board |
| Michele Loucks, Vice President | Ed Graveley, Board member           |
| Joe Mauro, Executive Director  |                                     |

Absent Board members:

|   |                                  |
|---|----------------------------------|
| Dawne Deeley, Treasurer                           | Dr. Rod Jouppi, CVMA Appointment |
| Dr. Don Reynolds, 2010 CKC Honourary Veterinarian |                                  |

**CALL TO ORDER**

Mr. Simonds called the meeting to order at 3:19 p.m. He introduced the head table. He noted regrets have been received from Dr. Don Reynolds, Dr. Rod Jouppi and Dawne Deeley and commented there is one Board position vacant as a result of the resignation of Starr White.

**MINUTES**

**MOVED BY:** Ms. Loucks and seconded by Mr. Graveley: "THAT, the minutes of the 2010 Annual General Meeting be adopted as circulated."

➤ **Motion carried**

## **CORRESPONDENCE**

There was no correspondence to bring to the attention of the meeting.

## **REPORT OF THE PRESIDENT**

Mr. Simonds delivered the following report.

Throughout 2010 the Canadian Kennel Club Foundation Board continued its focus on development of a sound corporate framework and, despite some stormy weather, steady progress was made.

In the past year there have been significant events which have affected our progress. We have found ourselves caught in the vortex of the Canadian Kennel Club's financial concerns; the understandable focus on the Club's internal problems by its directors, members and staff, on whom the Foundation depends for its governance and administration, has had consequential repercussions for us. As well as the resignation of one of our Directors because of the pressures of starting a new business, there was a turnover of three other Board positions. Currently, two of our four Standing Committees are without a Chair so their work must be done by the Board as a whole, a cumbersome process. Nevertheless, while we have not moved forward at a rate any of us would like, we have maintained forward momentum.

The Foundation Board has continued to conduct its business by conference call. However, as a result of the events I've just described we have had difficulty in mustering a quorum for our meetings and in developing the leadership that is essential to our continued growth. I feel, therefore, that we should reexamine the structure of the Board to see if we cannot provide for more continuity in its membership. I will, in the near future, bring this matter forward for discussion by the Foundation Board.

Early in 2010 the Foundation invested in fundraising software programs to enable us to make the best use of modern technology. These will give us our own data base, the ability to track donors, an on-line hosting ability, an e-marketing ability, the ability to do bequests and all the things that an effective fundraising group must be able to do in the current environment.

We are determined that funds so generously donated will be disbursed in a meaningful way. This, I'm sure you will appreciate, is a complex problem that cannot be hastily resolved. At its July 2010 meeting, the Board approved our overall allocations policy. This defines for both the Foundation and prospective grant recipients the general process by which requests for funding will move through committee review and selection and Board approval. Work on a framework – both the procedure and the format - for the submission of requests for funding of research projects is now underway. The building blocks for a sound foundation are being carefully put in place.

The Board approved the disbursement of \$25,000.00 for research in canine veterinary medicine from our 2010 revenues. \$15,000.00 is being allocated to a research project which has yet to be selected, and \$2,500.00 is being given to each of the remaining four colleges of veterinary medicine to support canine projects of their choosing. Our earlier donations to the colleges went towards such worthwhile tasks as the development of blood-typing kits and treatment of cruciate ligament injuries. As our process for evaluating requests for research funding becomes better developed, we will focus more on granting money for specific projects rather than letting the recipients choose.

And, in 2010, we launched our new website. If you have not already done so, please visit us at [www.ckcf.ca](http://www.ckcf.ca). As I mentioned last year, it was developed for us by Algonquin College's IT post-

graduate program and we are both delighted with and very grateful for their work on our behalf. It is still 'under construction' – indeed, no website can ever be considered 'finished' – but the important framework on which we can add the appropriate furnishings is there.

I mentioned earlier that one of our Board members had resigned. Starr White, one of the CKC members appointed a Director when the Foundation was established, opened a new restaurant in Elora, Ontario, and resigned from the Board to take care of her business. I would like to thank Starr for her significant contribution to our development and wish her well in her new venture.

In closing I would remind you that the Foundation is only about two and a half years old. As I have said in my past reports, it is still a work in progress, but we have already come a long way along a path that will ensure the success of the Foundation. What I called last year 'our tapestry of marvelous achievements' is still in the future but we are weaving the cloth on which we will certainly stitch it. I sincerely thank that dedicated group of fellow Board members, the CKC, its members and staff, our generous donors and Nestle Purina in particular for their support in this important work.

➤ **Received as information**

**Financial Report**

In the absence of the Treasurer, Mr. Mauro presented the 2010 Audited Financial Statements and answered questions.

**MOVED BY** Mrs. Hamel and seconded by Mr. McLean: "THAT, the audited financial statements for 2010 be accepted as presented."

➤ **Motion carried**

**APPOINTMENTS**

***Appointment of one CKC member to serve on the Board for a term of three years***

Mr. Simonds commented that nominations for the position were invited and only one CKC member was nominated. We would hope for a broader base for consideration.

**MOVED BY** Mrs. Hamel and seconded by Mr. Campbell: "THAT, we defer appointment of one CKC member to serve on the Board for a term of three years until June 2011."

➤ **Motion carried**

***Appointment of one CKC Director to serve on the Board for a term of one year***

Mr. Simonds remarked that this appointment is done by the CKC Board and will be done at the CKC March 2011 Board meeting.

➤ **Information**

***Appointment of Veterinarian Member of the CVMA to Serve on the Board for a Term of One Year***

Mr. Mauro reported the CVMA recommends Dr. Rod Jouppi continue to serve.

**MOVED BY** Ms. Loucks and seconded by Mr. Graveley: “THAT, Dr. Rod Jouppi be appointed to serve on the Board for a term of one year.”

➤ **Motion carried**

***Appointment of the Honourary Veterinarian of the CKC who is appointed at the CKC AGM to serve on the Foundation Board.***

The Chair reported Dr. Alastair E. Cribb, Dean, Faculty of Veterinary Medicine, University of Calgary was appointed as Honourary Veterinarian of the CKC at their 2011 Annual General Meeting.

➤ **Information**

***Appointment of Auditor for 2011***

**MOVED BY** Ms. Loucks and seconded by Mrs. Steeves: “THAT, the firm of BDO Canada LLP be appointed auditors until the next annual meeting.”

➤ **Motion carried**

**CLOSING REMARKS BY THE PRESIDENT**

Mr. Simonds expressed his appreciation to Board members for their work and contributions.

**ADJOURNMENT**

**MOVED BY** Mr. Campbell: “THAT, this meeting be adjourned.”

➤ **Motion carried**

**Adjournment time 3:42 pm**