



CANADIAN KENNEL CLUB FOUNDATION/ FONDATION DU CLUB CANIN CANADIEN

2016 ANNUAL GENERAL MEETING
MARCH 20, 2016

MINUTES

The Annual General Meeting of the Canadian Kennel Club Foundation was held on March 20, 2016 at the Canadian Kennel Club Office in Etobicoke, Ontario.

IN ATTENDANCE

Members: Lendra Barker, H. Brian Reid, Larry Kereluke, Dr. Rod Jouppi (*via teleconference*), Bob Rowbotham, Linda St-Hilaire, Paul Oslach, Peter Laventhall-Wolfish, David Gilmour, and Joan Bennett

CKC staff and guests: Lance Novak (Executive Director), Leila Bahorie (Director, Membership Services and Registration), Sherry Weiss (Manager, Events), Emily MacKinnon (Manager of Market Expansion), Tara Merrimen, (Special Projects Officer), Murray Botterill (CKC Audit Committee Chair), and Annette Maggs (Recording Secretary)

Absent: Richard Paquette (Interim Chair), Allison Foley and Sharon Derrick

1. CALL TO ORDER

Mr. Novak chaired the meeting. With a quorum present, he called it to order at 1:05 p.m. EDT.

2. APPROVAL OF MINUTES OF THE 2015 ANNUAL GENERAL MEETING

MOVED BY Mr. Kereluke, and seconded by Ms. Bennett: "THAT, the minutes of the 2015 Annual General Meeting held on March 20, 2015 be adopted as circulated."

➤ **Motion carried**

3. REPORTS

3.1 - Chair's Report & 3.2 - Executive Director's Report

Mr. Novak delivered highlights of the Foundation's performance in 2015. A summary of the three areas the report touched on follows.

Grants The Foundation is a charity that collects donations for the purpose of disbursing funds to other charities for either canine research or community based projects dedicated to improving the human animal bond. During 2015 in the canine research category, we recruited and reviewed applications. It resulted in two grants disbursed to support research projects being done by a veterinary college. They were: MicroRNA analysis in dogs with lymphoma, and Hemostasis in Breeding bitches.

Dr. Jouppi was instrumental throughout the year in finding a panel of qualified experts to review the canine research grant applications which are very technical and scientific in nature. He has also been spending a lot of time working with the successful recipients to understand the projects and get periodic updates.

The Human Animal Bond grant category was branded "Pawsivity Grants". We issued a call for applications and set some parameters around this grant category. This came after the other grants were awarded and we are still reviewing the applications.

Promotion of the Foundation is an opportunity to showcase to the membership and the public at large that we are doing positive things against our mandate and it demonstrates to those who are making donations that their money is being put to good use.

In the area of **Volunteerism**, Mr. Novak recognized the work done by the Board members appointed at the 2015 AGM (Richard Paquette, Peter Laventhall-Wolfish, Larry Kereluke, Dr. Rod Jouppi and Allison Foley) and other volunteers who do not sit on the Board including Tara Merrimen, Amanda Kelly and the Pawsivity Grants review panel (Marilyn Postgate, Laura Faulkner, Donna and Bob Bradley).

4. PRESENTATION OF THE 2015 AUDITED FINANCIAL STATEMENTS

The 2016 Audited Financial Statements, having been reviewed by the Board, were presented.

MOVED BY Mr. Reid and seconded by Ms. Barker: "THAT, the audited financial statements for the year ended December 31, 2015 be approved."

➤ **Motion carried**

5. APPOINTMENTS OF AN AUDITOR WHO SHALL HOLD OFFICE UNTIL THE NEXT AGM

The By-laws stipulate that the auditor appointment is made by the members at the AGM. Rather than making a recommendation for an auditor at this time, the Board requested that the responsibility be delegated to them so that they can investigate options that are cost effective.

MOVED BY Mr. Reid, and seconded by Ms. St-Hilaire: "THAT, the Board of Directors appoint an auditor for the 2016 fiscal and year."

➤ **Motion carried**

6. BOARD APPOINTMENTS

6.1 - Appointment of One CKC Board Member to the Board of Directors

Moved by Mr. Gilmour, and seconded by Mr. Rowbotham: "THAT, Lendra Barker be appointed to the Foundation Board of Directors in the CKC Board of Directors Category for a term of three (3) years."

➤ **Motion carried**

6.2 - Board of Director Appointments to the Voting Member Category

Moved by Mr. Rowbotham, and seconded by Ms. Bennett: "THAT, the following CKC members be appointed to the Foundation Board of Directors in the CKC Voting Members category:

Stewart Dankner
Allison Foley
Shannon Grabill
Lisa Handfield
Frank (François) L'Écuyer
Emily MacKinnon
Kimberly Pennie
Louis Sylvestre."

➤ **Motion carried**

6.3 - Board Of Directors Appointments to the Community At Large Category

Moved by Ms. Bennett, and seconded by Mr. Oslach: "THAT, the following be appointed to the Foundation Board of Directors in the Community at Large category:

*Dr. Rod Jouppi
Sarah Proceviat."*

6.4 - Set the Terms of Office for the CKC Voting Member and the Community at Large Categories

Moved by Ms. St-Hilaire, and seconded by Mr. Gilmour: "THAT, the following terms of office be approved:

*Stewart Dankner - three (3) year term
Allison Foley - one (1) year term
Shannon Grabill - two (2) year term
Lisa Handfield - three (3) year term
Dr. Rod Jouppi - three (3) year term
Frank (François) L'Ecuyer - three (3) year term
Emily MacKinnon - one (1) year term
Kimberly Pennie - two (2) year term
Sarah Proceviat - two (2) year term
Louis Sylvestre - two (2) year term."*

7. ANY OTHER BUSINESS

There was no other business.

8. CLOSING REMARKS

Before inviting a motion to adjourn, Mr. Novak thanked the members for their support.

9. ADJOURNMENT

MOVED BY Mr. Gilmour: "THAT, this meeting be adjourned."

➤ **Meeting adjourned**

Adjournment time: 1:32 p.m. EDT.