**Canadian Kennel Club Foundation (CKCF)***Animal Research Policy Worksheet*

Fundamental ethical principles must be respected in all research projects funded in whole or in part by the Canadian Kennel Club Foundation. This includes adhering to the rights and principles advanced by the Canadian Council on Animal Care and adhering to applicable provincial rules and legislation. The CKCF will generally not be in favor of invasive research.

This worksheet must be completed and submitted as part of all Research Grant application packages. If not available at time of application, confirmation of endorsement by the host institution’s animal care/ethics committee will be required before any disbursements can be made under approved funding.

1. **Project Details**

Project Title: *Must match project title on application form*

Does your project involve live, vertebrate animals?   Yes  No

Does your project involve client-owned animals?  Yes No

If yes:

Have you obtained valid, informed consent from the owners of each of the animals enrolled in the research protocol? Yes No

*Include a copy of any consent form(s) planned/used in reference documents submitted.*

Are animals enrolled in the study receiving a level of veterinary care comparable to what they would receive in a standard treatment regimen? Yes No

*If “no,” use this area to elaborate.*

1. **Oversight**

Does your project comply with relevant local and national regulations governing animal research (i.e., OMAFRA, CCAC, etc.) Yes No

The CKCF strongly encourages use of NC3R’s ARRIVE (Animal Research: Reporting In Vivo Experiments) guidelines for research involving live animals. Does your reporting of study design and results conform to the ARRIVE guidelines? Yes No

Refer to [www.nc3rs.org.uk/page.asp?id=1357](http://www.nc3rs.org.uk/page.asp?id=1357) for additional information. Use of ARRIVE guidelines is optional. If used, completed ARRIVE checklists should be submitted as a supporting document.

Has your project received approval from the relevant authorities reviewing animal research at your host institution?  Yes No

*State approving body, dates of approval and project #.*

1. **Animal Welfare**

Does your project involve any procedures causing more than momentary and slight pain and/or distress to research animals?  Yes No

*Describe in detail any procedures causing pain and/or distress to animals used in the research project. Description may be appended if more space is required.*

If yes, have you duly considered alternatives to procedures causing pain and/or distress to animals used in the research project?  Yes No

*Describe/document your search for alternatives to procedures causing pain and/or distress (including search engines and databases used, search terms, and ideally some results of the search).  Your statement must include your reasoning as to why such alternatives were not suitable for adoption.*

*Projects not having considered alternatives to procedures causing pain or distress to research animals will not be accepted by CKCF; therefore investigators are strongly encouraged to consider such alternatives prior to project submission.*

Will animals be killed during/at the end of your project?  Yes No

*If yes, describe the method of euthanasia used. It should be noted that the CKCF generally will not accept euthanasia as part of the research proposal unless there is very rigorous substantiation.*

Housing Conditions

*Describe housing conditions for non-client-owned animals used in the research study, including a description of cage sizes, exercise regimens, opportunities for socialization, and psychological enrichment.*