



## **CANADIAN KENNEL CLUB FOUNDATION/ FONDATION DU CLUB CANIN CANADIEN**

### **MINUTES**

#### **2014 ANNUAL GENERAL MEETING SATURDAY, SEPTEMBER 13, 2014**

The Annual General Meeting of the Canadian Kennel Club Foundation was held on September 13, 2014 at the Canadian Kennel Club Office in Etobicoke, Ontario.

#### **IN ATTENDANCE**

**Directors:** Marg Moran McQuinn (Interim Chair), Michael Shoreman and Larry Kereluke

**Members:** Dwain McLean, Lee Steeves, Wendy Maisey, Bob Rowbotham, Ed Graveley, Doug Windsor, Alan Ewles and Joan Bennett

**Staff:** Lance Novak, CKC Executive Director and Annette Maggs, CKC Recording Secretary

**ABSENT:** Sue Dalos, Allison Foley, Dr. Rod Jouppi, Amanda Kelly and Russel Fletcher

#### **1. CALL TO ORDER**

Ms. Moran McQuinn chaired the meeting. She called it to order at 4:15 p.m. EST.

The agenda was reviewed.

#### **2. OPENING REMARKS**

Ms. Moran McQuinn gave an overview of the Foundation's major activities during the year. Highlights are shown below.

- We continued the work of bringing the Foundation in compliance with new not-for-profit legislation and have received Ministerial approval of the By-law amendments. Following receipt of the approval, there was some housekeeping work to put the changes into effect.
- A major activity has been around developing a system for awarding research grants. The activity involved developing criteria and forms and recruiting an Evaluation Committee comprised of several CKC members who are PhD research scientists and veterinarians. The call for proposals has now closed and it resulted in several qualified applications which are being evaluated. When we receive the Evaluation Committee's recommendation and decisions have been made, we will enter into contract with the successful applicant(s). The contract(s)

will include reporting requirements before funding is dispensed. We expect to be in a position to announce the successful funding recipient(s) late in the fall.

- Pro bono work by an ad agency to re-brand the Foundation with refreshed visual identity has been completed but is not yet executed in terms of creating new brochures, stationery, and posting the new branding on the website, etc.
- We've also undertaken some planning for fundraising. Two activities selected are:
  - We are developing CKCF lapel pins to recognize different levels of sponsorship levels; and
  - A fundraiser event (cocktail reception) will be held during the Caledon Kennel Club Show in November. Efforts are underway to secure a sponsor for the event.
- Later this year, we expect to issue a call for proposals for funding to support activities that address the promotion of the canine-human bond.
- Plans to revise the website have stalled because the volunteer lead has resigned from the Board.
- Finding candidates to serve on the Board with the required skills to actively undertake projects remains a challenge.

### **3. APPROVAL OF MINUTES**

#### ***Minutes of the 2013 Annual General Meeting***

**MOVED BY** Mr. Graveley, and seconded by Ms. Bennett: "THAT, the minutes of the 2013 Annual General Meeting, held on June 8, 2013, be adopted as circulated."

➤ **Motion carried**

#### ***Minutes of the Special General Meeting Held on September 14, 2013***

**MOVED BY** Mrs. Steeves, and seconded by Ms. Bennett: "THAT, the minutes of the Special General Meeting held on September 14, 2013 be adopted as circulated."

➤ **Motion carried**

### **4. PRESENTATION OF THE 2013 AUDITED FINANCIAL STATEMENTS**

**MOVED BY** Mr. Graveley, and seconded by Mrs. Steeves: "THAT, the audited financial statements for the year ending December 31, 2013 be received as presented."

➤ **Motion carried**

### **APPOINTMENTS**

#### ***Appointment of Auditor Who Shall Hold Office Until The Next Annual Meeting***

**MOVED BY** Mr. Rowbotham, and seconded by Mr. Ewles: "THAT, the firm of BDO Canada LLP be appointed auditors until the next annual meeting."

➤ **Motion carried**

## ***Appointment of Board Members***

The meeting was reminded that in 2013, members approved amendments to the By-laws to change the Board composition, subject to approval by the Minister of Industry. That approval has now been received and appointments or re-appointments must now comply with the new By-laws. The new By-laws state that the Foundation shall be managed by a Board of Directors consisting of a minimum of three (3) and a maximum of fifteen (15) directors, which must include three (3) members of the CKC Board of Directors. In addition, at any time the Canadian Kennel Club Foundation shall endeavor to have as Directors three (3) voting members of the CKC, none of whom shall be current members of the CKC board of directors; and three (3) persons from the community-at-large, none of whom shall be current members of the CKC Board of Directors. More than this core of nine (9) may be appointed provided that for each non-CKC member appointed, an equivalent number of CKC members is appointed.

**MOVED BY** Mr. Ewles, and seconded by Ms. Bennett: “THAT, the following CKCF Board appointments be made **effective immediately**:

- CKC Board members: Mike Shoreman, Marg Moran McQuinn and Larry Kereluke
- CKC member: Alison Foley
- Non-CKC members: Rod Jouppi and Sue Dalos.”

➤ **Motion carried**

It was noted that in January 2015, the CKC will need to make new nominations of CKC Directors to serve on the Foundation Board of Directors, given that 2014 is a CKC election year and the 2015-2017 CKC Board of Directors will take office in January 2015.

## **6. OTHER BUSINESS**

The meeting was reminded that earlier today Dr. Brenda Bonnett, CEO of the International Partnership for Dogs (IPFD), had made a presentation on the IPFD and DogWellNet.com. It was noted that the CKCF will continue to monitor this work.

## **7. CLOSING REMARKS & ADJOURNMENT**

Ms. Moran McQuinn thanked everyone for their participation.

**MOVED BY** Ms. Bennett: “THAT, this meeting be adjourned.”

➤ **Motion carried**

*The meeting adjourned at 4:29 p.m. EST*