***\*\*\*Please complete this application and remove or replace all the blue, italic instructions.\*\*\****

**Project Title:**

**Host Institution/Organization**

Full mailing address including information for receipt of funds;

Registered charity name/number:

**Financial Information**

Please attach most recent year-end audited financial statement for organization as well as the name/address/location for your main banking institution and the types of account(s) held.

Project Leader(Attach CV):

|  |
| --- |
| *Name (primary contact person)*  *Organization*  *Address*  *Email*  *Phone Number* |

Anticipated Start Date: dd/mm/year

Project Duration: *XX* Months

Amount Requested: $

Is this an application resubmission? Yes  No

**PROJECT PROPOSAL**

1. **Summary of Project**

*Summary of the project in 250 words or less*

**B. Detailed Statement of Purpose/Hypothesis/Objectives/Outcome**

*Detailed description of project objectives, anticipated outcomes, and how success will be measured. Include sufficient detail that evaluators can clearly understand project benefits and its value to fund. Elaborate on the project’s significance to canine health, and/or the promotion of benefits of human-canine relationships, responsible dog ownership, etc.*

**C. Project Work Plan**

*Methodology; training methods; partners/stakeholders; if/how the community will be engaged; timelines; milestones; evaluation plan. If animals are to be used in the project, describe how their safety will be assured.*

**LIST OF PROJECT LEADERS**

*List the Project Leaders and Co-Workers with their credentials and role descriptions.*

**REFERENCES (Maximum of three)**

**BUDGET ESTIMATES**

*Provide Cost Estimates based on the below categories. Please complete the table as applicable to your project.*

|  |  |
| --- | --- |
| **Category** | **Cost** |
| Salaries |  |
| Supplies |  |
| Promotion (advertising, brochures) |  |
| Shipping/Travel |  |
| Other (Please specify) |  |
|  |  |
| **Total Costs** |  |

**Budget Justification**

**PROJECT TIMELINE**

*Project timeline that identifies quarterly project milestones with dates for specific objectives to be completed.*

**ADDITIONAL FUNDING**

*Current and Pending Funding Sources*

Current Funding:

Pending Funding:

I certify that the information provided in this application is accurate to the best of my knowledge and up-to-date as of the date of signature. I also verify that no one involved in this project has been convicted of animal cruelty charges and/or has had animals removed from their possession.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Type Name of Project Leader* Date