



# CANADIAN KENNEL CLUB FOUNDATION/ FONDATION DU CLUB CANIN CANADIEN

## 2017 ANNUAL GENERAL MEETING MARCH 19, 2017

### MINUTES

The Annual General Meeting of the Canadian Kennel Club Foundation was held on March 19, 2017 at the Canadian Kennel Club Office in Etobicoke, Ontario.

#### IN ATTENDANCE

**Board of Directors:** Richard Paquette (*Chair*), Lendra Barker, Stewart Dankner, Allison Foley (*remotely*), Lisa Handfield(*remotely*), Rod Jouppi (*remotely*), François L'Ecuyer (*part*) (*remotely*), Dick Lopaschuk, Emily MacKinnon, Kimberly Pennie(*remotely*), Sarah Proceviat (*remotely*), and Shannon Van Norman (*remotely*).

**Members:** Linda St-Hilaire, Larry Kereluke, Bob Rowbotham, Paul Eckford, Peter Laventhall-Wolfish, and Sharon Derrick

**CKC staff:** Lance Novak (*Executive Director*), Leila Bahorie (*Director, Membership Services and Registration*), Sherry Weiss (*Manager, Events*), and Annette Maggs (*Recording Secretary*).

**Absent:** Louis Sylvestre (*Director*), Joan Bennett (*Member*), David Gilmour(*Member*), and H. Brian Reid (*Member*).

#### 1. CALL TO ORDER

With quorum confirmed, Mr. Paquette called the meeting to order at 1:02 p.m.

#### 2. APPROVAL OF MINUTES OF THE 2016 ANNUAL GENERAL MEETING

**MOVED BY** Ms. Derrick, and seconded by Ms. Barker: "THAT, the minutes of the 2016 Annual General Meeting held on March 20, 2016 be adopted."

➤ **Motion carried**

#### 3. REPORTS

##### **3.1 - Chair's Report**

In his remarks, Mr. Paquette commented that the CKCF has been around a long time. In the early years, it achieved a lot of success with the support of the Purina National. In recent years, it has been struggling to develop a good fundraising strategy. The Board was repopulated in 2016 and we are developing a strategic plan to meet the challenges of the future.

Mr. Paquette noted that the keynote of the financial situation is that we have approximately \$60K at our disposal to not only keep the organization viable until our fundraising strategy is initiated but also to provide any additional Pawsitivity grants that may be approved.

### **3.2 - Executive Director's Report**

Mr. Novak delivered highlights of the Foundation's performance in 2016. Highlights are shown below.

**Research grants:** There are two funding agreement still active. They are both research agreements associated with University of Guelph. They were originally expected to be completed by now but have been prolonged because of resource issues with the University. As the prime contact, Director Dr. Rod Jouppi continues to monitor these projects and he receives periodic updates. He assures the Foundation that it continues to be money well spent and they are doing good work.

**Pawsitivity Grant:** The other funding agreement was in support of an initiative to fund a support for a dog child witness program. There was some political fallout from it because the dog they choose ended up being a mixed breed dog. The Foundation handled the fallout with an official response reminding the people who raised the concerns that the Foundation is governed by a set of By-laws and missions that is different from those of the CKC.

## **4. PRESENTATION OF THE 2016 AUDITED FINANCIAL STATEMENTS**

The 2016 Audited Financial Statements, having been reviewed by the Board and endorsed by the Audit Committee, were presented.

**MOVED BY** *Mr. Laventhall-Wolfish, and seconded by Ms. St-Hilaire: "THAT, the audited financial statements for the year ended December 31, 2016 be approved."*

➤ **Motion carried**

## **5. APPOINTMENTS OF AN AUDITOR WHO SHALL HOLD OFFICE UNTIL THE NEXT AGM**

The By-laws stipulate that the auditor is appointed by the members at the AGM. The recommendation was to continue with the current auditors.

**MOVED BY** *Mr. Lopaschuk, and seconded by Ms. Van Norman: "THAT, BDO be appointed as auditors for the 2017 fiscal year."*

➤ **Motion carried**

## **6. BOARD APPOINTMENTS**

### **6.1 – Election of One CKC Board Member to the Board of Directors for a Term of Three Years**

Mr. Dick Lopaschuk was elected at the 2016 Annual General Meeting for a term of one-year and he has agreed to continue to serve, if re-elected.

The Chair opened nominations.

Mr. Lopaschuk was nominated by Mr. Kereluke, seconded by Ms. Barker. The Chair invited nominations for additional candidates and when none were put forward, he declared nominations to be closed.

*Moved by Mr. Kereluke, and seconded by Ms. Barker: "THAT, Dick Lopaschuk be appointed to the Foundation Board of Directors in the CKC Board of Directors Category for a term of three (3) years."*

➤ **Motion carried**

### **6.2 – Appointment of Two CKC Voting Members to the Board of Directors**

Ms. Allison Foley and Ms. Emily MacKinnon were elected at the 2016 Annual General Meeting for a term of one-year. Ms. Foley and Ms. MacKinnon have agreed to continue to serve, if re-elected.

The Chair opened nominations. Ms. Foley was nominated by Ms. Barker, seconded by Mr. Kereluke. Ms. MacKinnon was nominated by Ms. Handfield, seconded by Dr. Eckford. The Chair invited nominations for additional candidates and when none were put forward, he declared nominations to be closed.

*Moved by Ms. Barker, and seconded by Mr. Kereluke: "THAT, Alison Foley be appointed to the Foundation Board of Directors in the CKC Voting Member Category for a term of three (3) years."*

➤ **Motion carried**

*Moved by Ms. Handfield, and seconded by Dr. Eckford: "THAT, Emily MacKinnon be appointed to the Foundation Board of Directors in the CKC Voting Member Category for a term of three (3) years."*

➤ **Motion carried**

## **7. ANY OTHER BUSINESS**

Noting that there is a dearth of public knowledge about the Foundation, Ms. Handfield asked about plans to increase communication. The meeting was reminded that the Board is in the process of stakeholder consultation as part of strategic planning. As the plan is built, it is expected that strategic communications will be an integral part of it.

## **8. CLOSING REMARKS**

Before inviting a motion to adjourn, Mr. Paquette expressed his appreciation to everyone for their contributions to the success of the Foundation.

## **9. ADJOURNMENT**

**MOVED BY** Mr. Kereluke: *"THAT, this meeting be adjourned."*

➤ **Meeting adjourned**

*Adjournment time: 1:23 p.m. EDT.*