



CANADIAN KENNEL CLUB FOUNDATION/ FONDATION DU CLUB CANIN CANADIEN

2019 ANNUAL GENERAL MEETING
MARCH 17, 2019

MINUTES

The Annual General Meeting of the Canadian Kennel Club Foundation was held on March 19, 2019 at the office of the Canadian Kennel Club in Etobicoke, Ontario.

ATTENDANCE

Board of Directors: Richard Paquette (*Chair*), Lynne Bruce, Stewart Dankner, François L'Ecuyer, Emily MacKinnon, Thom Nesbitt, and Charles Simonds (*remotely*).

Members: Lendra Barker, Joan Bennett, Sharon Derrick, Paul Eckford, David Gilmour, Peter Laventhall-Wolfish, Paul Oslach, Linda St-Hilaire, and Corinne Walker.

CKCF Support Staff: Lance Novak (*CKC Executive Director*), Tara Merrimen (*CKC Special Projects Officer*), and Annette Maggs (*CKC Recording Secretary*).

Gallery: Leila Bahorie (*Director, Membership Services and Registration*), and Sherry Weiss (*CKC Manager, Events*)

Absent Directors: Allison Foley, Lisa Handfield, Kimberly Pennie, Sarah Proceviat, and Shannon Van Norman.

1. CALL TO ORDER

With quorum confirmed, Mr. Paquette called the meeting to order at 1:01 p.m. He welcomed everyone and gave them an opportunity to introduce themselves.

2. MINUTES OF THE 2018 ANNUAL GENERAL MEETING

MOVED BY Thom Nesbitt, and seconded by Dave Gilmour: "THAT, the minutes of the 2018 Annual General Meeting held on March 18, 2018 be adopted as circulated."

➤ The motion was carried

3. REPORTS

3.1 – Chair’s Report

In his opening remarks, Richard Paquette stated that over the last year, the Foundation Board has been working on putting important infrastructure in place to put the organization on a sound footing to expand our granting programs. This work is being done through hard-working committees. He gave the following examples.

The **Grants Committee**, chaired by Lynne Bruce, has done an amazing amount of work to clean up the awards that we had awarded during the past five years. She contacted both research scientists at the University of Guelph who had outstanding projects approved by us. One of the scientists has since sent us a report on his rationale for the CKCF to continue to support his research project. The Grants Committee has approved this, and we will be releasing the additional funds that had been pledged to him. The other scientist is not interested in receiving further funds; therefore, his funds will be placed back into our general revenues.

In 2019, the Grants Committee’s attention will be on the types of research the Canadian Kennel Club Foundation grants will focus on for funding in the future.

The **Fundraising Committee** has been developing a fundraising strategy which will put the Foundation in a position to launch a major fundraising campaign in the coming months. Stay tuned for some exciting announcements in 2019. One of the things completed is the Case for Support which will be a tool used to solicit donations from prospects.

A sub-committee, comprised of Charles Simonds and Thom Nesbitt, has been working on a framework for Planned Giving.

The **Communications Committee** has been working on a strategic marketing and communications plan that will include communications to support the work of the Fundraising Committee.

3.2 – Executive Director’s Report

Lance Novak reported that as part of the strategic plan, a lot of thought was given to how best leverage relationship between CKC and CKCF. The CKC continues to solicit donations for the CKCF. In 2018 in support of the new IT4YOU system that’s scheduled to launch in the fall of 2019, the CKC transitioned to a ‘pay as you go’ concept. Through that process, we embarked on a campaign to clear up small outstanding membership credits. One of the options offered to CKC members was to allow us to transfer small balances as donations to the Foundation in lieu of issuing a refund. Many members opted to do that.

Lance Novak noted that another feature of the new IT system will be to ensure it facilitates intercompany transfers so the infrastructure of the CKC can help benefit the Foundation since it doesn’t have the funds to support its own finance and IT infrastructure.

It was also noted that the CKC and the CKCF share the same external auditor as part of their long-standing relationship with the CKC. BDO charged the CKCF for the audit work and they return the fees as a donation.

4 – PRESENTATION OF THE 2018 AUDITED FINANCIAL STATEMENTS

The 2018 Audited Financial Statements, having been approved by the Board, were presented.

MOVED BY Thom Nesbitt, and seconded by Lynne Bruce: "THAT, the audited financial statements for the year ended December 31, 2018 be received."

➤ The motion was carried

5. APPOINTMENTS OF AN AUDITOR WHO SHALL HOLD OFFICE UNTIL THE NEXT AGM

The By-laws stipulate that the auditor is appointed by the members at the AGM. The recommendation was to continue with the current auditors.

MOVED BY Thom Nesbitt, and seconded by Sharon Derrick: "THAT, BDO Canada LLP be appointed as auditors for the 2019 fiscal year."

➤ The motion was carried

6. BOARD APPOINTMENTS

The Chair appointed Leila Bahorie, Sherry Weiss, and Tara Merrimen as scrutineers.

6.1 – Appointment of One CKC Board Member to the Board of Directors

Thom Nesbitt was appointed to the Foundation Board of Directors at the March 18, 2018 for a term of one year. His term matures at this AGM and he has agreed to continue to serve, if reappointed.

François L'Ecuyer nominated Thom Nesbitt. The nominated was seconded by Sharon Derrick. There were no additional nominations.

MOVED BY Lendra Barker, and seconded by Linda St-Hilaire: "THAT, nominations be closed."

➤ The motion was carried

Thom Nesbitt was acclaimed to the Foundation Board of Directors in the CKC Board of Directors Category for a three-year term.

6.2 – Appointment of Three CKC Members to the CKC Voting Members Category

It was noted that Stewart Dankner, Lisa Handfield, and François L'Ecuyer were appointed to the Board on March 20, 2016 for a three-year term which matures at this AGM. Stewart Dankner and François L'Ecuyer have agreed to continue to serve, if reappointed. Lisa Handfield has decided to step down from the Board. In addition, Marc Ralsky, who serves on the Fundraising Committee, has submitted his candidacy.

Stewart Dankner, Marc Ralsky and François L'Ecuyer were nominated by Charles Simonds. The nominated was seconded by Thom Nesbitt. There were no additional nominations.

MOVED BY Thom Nesbitt, and seconded by Emily MacKinnon: "THAT, nominations be closed."

➤ The motion was carried

The résumé of Marc Ralsky was circulated, and Stewart Dankner and François L'Ecuyer were given an opportunity to tell a little about themselves.

Stewart Dankner, Marc Ralsky and François L'Ecuyer were acclaimed to the Foundation Board of Directors for a three-year term in the CKC Voting Members Category.

6.3 – Appointment of Two Persons from the Community at Large

This item was withdrawn because there were no candidates.

It was noted that the wish list is to have a candidate who is a veterinarian and to that end, we have reached out to the Ontario Veterinary Medical Association. For the other candidate from the community at large, we are seeking someone who has had some experience with foundations and hopefully some background in philanthropy.

7. ANY OTHER BUSINESS

There was no additional business.

8. CLOSING REMARKS

Before inviting a motion to adjourn, the Chair thanked the CKC Board and the CKC staff for their support of the CKCF, and he thanked the CKCF Board for their passion and dedication.

9. ADJOURNMENT

MOVED BY Dave Gilmour: "THAT, this meeting be adjourned."

➤ The motion was carried

Adjournment time: 1:30 p.m.